

WPOA SPECIAL BOARD MEETING

Crutcher and Hartley Team REMAX Board Room
3225 University Blvd. – Tyler, Texas
May 16, 2022

Meeting Minutes

- I. Attendees Present:
Owen Sanderson, Melinda Weedon, Joe Williams, Candy Carrol, and Chris Pulliam; absent (Mike Groscup)
- II. Call to Order:
Secretary, Owen Sanderson called the meeting or order at 6:03 PM
- III. New Business:
President Jack Balko issued the BOD his letter of resignation on May 11, 2022. A copy of the letter is attached to these minutes.

Chris motioned to accept Jack's resignation, Melinda 2nd the motion. Without objection, the motion was approved.

After discussions were had on how the duties of the past president would be distributed to the remaining BOD and how to fill the vacancy, Chris motioned to elect Owen Sanderson as Interim President until the New BOD meets following the 2022 Annual meeting/election. Melinda 2nd the motion. Owen Sanderson accepted the nomination and without object the motion carried. Interim President Owen Sanderson asked if the VP of Social Activities (Candy Carrol) would assume the duties of Secretary for the remainder of the Board's term. Candy accepted those duties.

Melinda updated the BOD on the availability of the Association's attorney Mr. Craig Daugherty. After collaboration on each BOD's schedule. Interim President Owen Sanderson asked Melinda to send a letter to the homeowner of 3702 Pine Bluff Cir. inquiring about their availability to meet on June 1st or 2nd. If they are not available on these dates, then BOD will require the homeowner to submit in writing his response to the letter issued by the Association's attorney by June 2nd.

Interim President Owen Sanderson asked for two volunteers from the BOD to be on the Nominating Committee for the upcoming board election. Chris Pulliam and Joe Williams agreed to be on the committee. Owen asked them to reach out to their fellow members to fulfill the remaining 3 positions per Article IV Section 12 of the By-Law. An email will be sent to the membership asking for volunteers to serve on the committee. Once the committee is formed it will begin to accept nominations for the 2022-2023 BOD election on or before 40 days from the election date. The committee shall notify all members of its recommendations at least 30 days before the election.

Joe updated the BOD regarding the cloud-based storage proposal.

Candy updated the board that she retrieved the association documents from the past president and they were in her garage. Owen suggested that the board research safe storage options, he recommended the rental of a secure, offsite, climate-controlled storage closet. The BOD agreed and Owen said he would provide more information at the next regular board meeting.

IV.

Adjourned:

The next regular board meeting is scheduled for July 14th at 6:00 pm, location TBD. Information regarding the meeting will be posted on the Association's website at least 10 days in advance. The annual meeting is scheduled for the 2nd week of August with the date, time, and location TBD.

Interim President Owen Sanderson motioned to adjourn, Joe 2nd the motion. The meeting adjourned at 7:38 PM with no objections.

Attachments

Letter of Resignation

Jack Balko
3703 Lake Vista Circle
Tyler, TX 75707

May 11, 2022

Board of Directors
Woods Property Owners Association

Dear Board Members,

I am, at this point physically and mentally exhausted in my service to the Association and the Board as President of the Association and a member of the Board of Directors, and I have no desire to continue service in these positions. Therefore, effective immediately, I resign from both positions with the Association.

I will accumulate all documents, correspondence, files, folders and notebooks pertaining to the WPOA in my possession and have them boxed for pick up at my house by Friday afternoon. I will not be available for any support in the Association projects going forward.

I wish you all the best in your continued service to the Association.

Respectfully,



Jack Balko