


WOODS POA BOARD MEETING

 Tuesday, February 18, 2025

 Remax Crutcher & Hartley

 6:00 PM

MEETING MINUTES

I. Call to Order

President Michael Cleghorn called the meeting to order at 6:00 PM.

II. Board Roll Call

Board Members Present:

- Michael Cleghorn
- Joe Williams
- Tonya Wheat
- Jason Barefield
- Mike Grosscup
- Mark Dahlgren

Board Members Absent:

- None

Member Attendees:

- Roll not formally taken

III. Spillway Discussion

President Cleghorn provided an update on the status of the spillway repair by Harris Excavating. He shared that the contractor cited a 45-day weather delay but confirmed via email that the work will be completed when weather conditions improve.

Member Questions & Responses:

- **Sarah Back** asked if the contractor is licensed. President Cleghorn clarified that the POA has no requirement for contractors to be licensed.
- Mrs. Back also asked whether a W-9 form was provided. Joe Williams explained that contractors are not required by the POA to submit a W-9.
- There was a question about whether an engineer had reviewed the project. Joe Williams confirmed that **Owen Sanderson**, along with other reputable engineers such as **Adams Engineering**, have reviewed the spillway condition.

President Cleghorn explained that per legal advice, the POA must allow Harris Excavating the opportunity to complete the work before pursuing any legal action. A court would expect this effort before considering further remedies.

A member asked for clarification on the payments made to Harris Excavating and expenses related to the concrete truck. Joe Williams and Mike Grosscup provided an explanation of the financial transactions involved.

IV. Letter from Mr. Balco

A letter from Mr. Balco was read, recommending that the board appoint a committee to evaluate the spillway issue, propose solutions, and develop a plan of action.

- Joe Williams motioned to move forward with this suggestion, seconded by Mike Grosscup.
- Mike Grosscup volunteered to serve on the committee if formed.
- President Cleghorn emphasized that while erosion control must be addressed, the board must first allow Harris Excavating a 30-day window to complete the agreed-upon work.

V. Decisions Made

- No committee will be formed at this time. The board will wait to see if Harris Excavating completes the project within the 30-day period.
- The City of Tyler has been contacted regarding potential involvement, but any assistance via grants or city programs would take too long for immediate needs.
- The board will continue soliciting bids from other contractors while awaiting Harris Excavating's completion of work.

VI. Adjournment

A motion was made to adjourn.

Meeting concluded at 7:30